

## Parent's Copy: Holiday dates school year 2019-2020

| Terms       | Term dates                                  | Public holidays  | Preschool holidays  |
|-------------|---|--|---|
| Autumn Term | 2 <sup>nd</sup> Sep – 20 <sup>th</sup> Dec  | Thu 5 <sup>th</sup> Sep  | 21 <sup>st</sup> Oct – 25 <sup>th</sup> Oct<br>23 <sup>rd</sup> Dec – 3 <sup>rd</sup> Jan |
| Winter Term | 6 <sup>th</sup> Jan – 6 <sup>th</sup> Apr   | Fri 10 <sup>th</sup> Apr<br>Mon 13 <sup>th</sup> Apr                           | 10 <sup>th</sup> Feb – 14 <sup>th</sup> Feb<br>9 <sup>th</sup> Apr – 17 <sup>th</sup> Apr |
| Spring Term | 20 <sup>th</sup> Apr – 27 <sup>th</sup> Jun | Fri 1 <sup>st</sup> May<br>Thu 21 <sup>th</sup> May<br>Mon 1 <sup>st</sup> Jun | 1 <sup>st</sup> Jul – 30 <sup>th</sup> Aug  |

### Terms & Conditions

Our Preschool classes are designed to help your child learn the important social skills they need to start school. To make this process easier we highly recommend a minimum of 3 half-days per week.

- On registration there is a CHF 300.00 fee to pay which secures your child's space in class. In case of cancellation the fee is refundable up to the 30<sup>th</sup> of May 2019. Beyond this date it is no longer refundable. The fee is due even if your child is not staying for the whole school year.
- Arrival time in the morning is between 8:30 and 9:00 with class starting promptly at 9:00 and ending at 12:00. Arrival time in the afternoon is between 13:00 and 13:30 with class starting promptly at 13h30 and ending at 16h30. For all late pick-ups you will be charged CHF 10 per 15 minutes.
- Tuition fees can be paid up front for the year or in 10 monthly instalments. Payments can be made by cash, debit card or bank transfer but not Visa, MasterCard or Amex due to unreasonable back charges. No space will be kept in class for a child for whom the fees have not been paid.
- Tuition fees are inclusive of snacks and drinks and all class room and art materials.
- Enrolment is until the end of the school year. In exceptional circumstances you can cancel your child's enrolment with 1 month's written notice for the end of the month (for example if you inform us on the 13<sup>th</sup> of November that your child will be leaving then the school fee is due until the end of December). No refunds will be made for leaving school early during the third term.
- During the preschool holiday dates Gymboree remains open for Camp, Play & Learn, Music and Art classes and play gyms (except over Christmas and the New Year when Gymboree will be closed).
- On public holiday dates there are no preschool classes and Gymboree will be closed.
- Please note that we only accept healthy children in class. If your child is ill then please let us know as soon as possible. If there is space, you can book them in for a make-up class on another morning. No make-up classes are possible for missed classes due to holidays taken outside of our holiday dates.